



APS Award of Landscape Merit Chair Duties and Roles

The Award of Landscape Merit is an APS program which recognizes outstanding cultivars for landscape purposes. This committee works to identify, evaluate and award worthy representatives for the ALM.

General Information

- Position is appointed/renew through appointment by the President every two years.
- Any qualified member of APS may be appointed to the position

Qualifications

- Ability to organize data (lists)
- Communicate effectively with ALM judges and Directors through meetings and social media
- Able to organize judges training and committee meetings
- Some writing skills to produce descriptive information and
- Basic understanding of nomenclature and numerous Paeonia cultivars
- Understanding of criteria involved in evaluating landscape peonies
- Is a trained ALM judge
- Self-motivated/strong work ethic
- Flexibility and willingness to make changes in program

Duties

- 1) Meet with a committee as needed to develop plans
- 2) Make contacts with judges to:
 - a. Present yearly ALM candidates
 - b. Provide training
 - c. Provide updated score cards and judging information
 - d. Collect and record score card data
- 3) Undertake continuous evaluation of scoring clarification to provide more efficient/accurate evaluation.
- 4) Determine ALM Peony Cultivar additions on a yearly basis (provide report to BOD by May 15 of following year of results).
- 5) Write descriptions of ALM awarded peonies (see previously awarded cultivar descriptions for format).
- 6) Make arrangements with the Bulletin Editor (Editor will need to be notified) to remind judges of score card due dates, announce new ALM additions or other pertinent ALM content.
- 7) Develop and carry out a judges training workshop to be held at the convention every other year.
- 8) Work with the Website Manager to update ALM pages.

- 9) Report on ALM Program details at BOD meetings as needed, but this is not required for meetings other than the Annual Membership Meeting. Recommendation: Write reports for Directors to review (if necessary) prior to BOD meetings throughout the year (send via email). APS would like to move toward less verbal reporting at meetings, with reliance on printed or electronic documents for records.
- 10) Upload reports to the Website's Admin Storage upon completion (ALM).
- 11) Produce an annual Membership Report to be submitted to the President no later than May 15 each year. This report will be included in the "Minutes and Proceedings" for the year. (Earlier reporting may be necessary if the Annual Convention occurs at an earlier date). The Report may include any pertinent information of activities and outcomes the committee had during the current year.
- 12) The Chair should secure another member to train in all aspects of the position to create a succession plan in case of incapacity, retirement or other problems.